**NLN Affiliated Constituent League**

**Policy and Procedure**

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| policy number  | **3.17** |
| policy name  | Executive Sessions |
| **date of origin** | (Date) |
| purpose | This policy stresses the confidential nature of executive sessions. |
| 1. **policy**
 | An executive session of the board may be called by the chair under the following circumstances: (a) on the advice of counsel, (b) to discuss current pending legal matters, (c) to consult with the auditors and compensation consultants, (d) to acquire or dispose of property, (e) to discuss or act on personnel issues, or (f) to address such other matters as the board deems appropriate. At the option of the president, or upon majority vote of the directors, an executive session of the board may be called. While in executive session, only board members and individuals invited by the president may be present. At the option of the president, the chief executive may be excused. Board members may discuss the business conducted in an executive session only with other board members including or not including the chief executive as directed by the president, persons present in the executive session by invitation of the president, and others upon advice of counsel. Those present will be reminded that the executive session deliberations and minutes are confidential.  |
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Revision Dates: